**BUSINESS INTRODUCTION LETTER**

Advocaats Candelária/Law office

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Dear Sir,

It is our pleasure to introduce our Law office, which has been operating as a new entity in the legal advisory market since 20XX. We are convinced that the three basic pillars of our services i.e., professionality, effectiveness, and complexity of solutions for our clients are fundaments for any legal advisory.

In our work, we focus on staying current with the legal environment in Slovakia using knowledge not only from domestic resources but also from abroad as well. Experience gained in legal practice since 20XX is used in seminars we actively participate in and publication activities. This connection of knowledge of the local and European environments seems to be the right direction in legal consultancy. We believe that services based on proficiency and qualifications are the pillars of success.

Dynamic development of business requires a legal team able to provide effective solutions, based on experience in particular legal areas. We provide our clients with legal services in such areas where we can prove essential knowledge and experience. Our aim is to propose to our client’s legal support to let them perform their own activities and rely upon our legal background.

We propose complex solutions. For that reason, we cooperate with eminent tax, business, and accounting advisors in the Slovak Republic and abroad, as well as other specialists in areas that require specific knowledge and qualifications. We can set up a team of advisors who are able to act immediately.

We are a member of the Central European Corporate Governance Association, the Slovak Association for International Law and the Canadian – Slovak Chamber ofCommerce. As a legal advisor, we cooperate with Europeanists EWIV-Information’s zendrum in implementation of European rules into the Slovak legal system.

**Services**

Our aim is to provide legal services at the highest professional level, capable rendering effective solutions mainly in the following areas:

1. Corporate Law

2. Competition law and State aid law

3. Business law and Property law

4. Labor law

5. Public procurement

**Corporate law**

Gained experience and professional prerequisites acquired in the Slovak and European legal environment enable our law office to provide legal services in the following areas:

* Implementation of corporate governance principles
* Restructuring of companies
* Mergers & Acquisitions, transaction documentation included
* Legal advisor for Mergers & Acquisitions transactions
* Due diligence according to the scope of business
* Legal support for risk management

**Competition law and state aid law**

Competition law has an impact on each business entity. To provide complex consultancy this branch is an integral part of our services

* Legal advisory in unfair trade
* Appraisal of possible impacts of competition law on activities of an entrepreneur
* Legal advisory in infrastructure
* Representation before the Antimonopoly office
* Appraisal of the negative aspects of the abuse of the dominant position
* Legal advisory in state aid law and appraisal of impacts of Slovak law as well as European law in such cases

**Business law and Property law**

We render our services to Slovak and foreign clients; thereby we support them and secure their due performance of business activities as well as the protection of their rights and rightful interests. In the area of Business law and Property law, we mainly perform the following:

* Preparation and analysis of contracts and contractual relationships
* Preparation of sample agreements and general business terms, effective setting of contractual relations for the future
* Protection of assets
* Legal appraisal of property structure and identification of risky areas
* Due diligence of contractual relations

Legal advisory for creditors during execution of their rights

**Labor law**

The area of Labor law is one of the riskiest spheres of the management of an entrepreneur. In order to enhance their protection, we provide the following:

* Legal advisory during effective setting of HR relations
* Elaboration of internal rules of a company and preparation of the system of its control
* Legal advisory in the area of management contracts
* Preparation and performance of the HR audit of a company
* Representation in labor law disputes

**Public procurement**

Public procurement is often underestimated. We believe that one condition of successful business activity is knowledge of legal rights and duties. Our services can be used as follows:

* Legal appraisal of conditions for participation in public procurement and criteria for appraisal
* Legal advisory during the preparation of a proposal
* Representation of a participant in an objection procedure

**References**

Since we entered the market, we have rendered legal advisory for many domestic as well as foreign clients. We choose from our credentials the following:

**JU Dr. Peter Cavo sky**

* a member of a legal team representing the Slovak state authority in judicial proceedings in the area of the business law,
* a member of a legal team rendering legal services for an important Slovak bank in the area of the competition law, contractual law and legal due diligence,
* a member of a legal team providing an important Slovak bank with legal advisory in the area of shareholders rights
* a member of a legal team providing an important Slovak bank with legal advisory in the area of the intellectual property rights,
* the leader of a legal team providing legal advisory for a foreign investor including due diligence and preparation of transaction documentation for the purchase of an important machine industry company,
* a member of a legal team rendering legal services for the State authority regarding protection of its shareholder’s rights, including judicial representation
* a member of the legal team rendering legal services in a share purchaseprocess
* the leader of a legal team providing a securities dealer with legal services in the area of securities and administrative law,
* a member of the legal team providing an international bank with legal services entering the Slovak market, in the area of civil law and business law,
* the leader of a legal team providing legal advisory for minority shareholders,
* the leader of a legal team providing legal advisory for an important Slovak air carrier in the area of contractual law and corporate law,
* the leader of a legal team providing legal advisory for an important Slovak consultancy company,
* a member of a legal team providing an eminent IT company with legal services in the area of public procurement, contractual law and competition law,
* the leader of a legal team providing legal advisory for several entities in the area of corporate restructuring and
* the leader of a legal team providing legal advisory for foreign investors during their entry into the Slovak market in the area of corporate law, contractual law and administrative law.
* **References of the Law office**
* complex legal advisory for an important consultancy company, mainly in the area of corporate law, labor law and business law,
* complex legal advisory for a Slovak building company with international ownership in the area of business law, labor law and corporate law,
* legal advisory for a foreign investor in an agricultural business in the area of business law, corporate law, civil law and direct payments
* legal advisor for a foreign investor in the area of business restructuring activities and protection of its assets,
* complex legal advisory for an educational company in the area of business law and enforcement of receivables
* legal advisory for a foreign investor running its business activities in Slovakia, in the area of business law and civil law,
* complex legal advisory in development real estate projects,
* legal advisory for international insurance company in the area of business law and
* legal advisory services during construction of a hotel complex
* **PROTECTION OF CLIENTS**
* We perceive the confidence of our clients as one of our most important assets of our firm. We do not neglect insurance in our work; in the case of bigger projects, we increase this insurance to a level required by our client.

**CONTACT**

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We hope that this presentation of our law firm has interested you. Should you have any questions, please contact us. We will be proud if you turn to us with confidence.