**COLLEGE STUDENT RESUME**

Amanda Student

123 College Street

State College, PA 12345

(123) 456-7890

amandnt@school.edu

**Advertising Professional**

Developing creative ad campaigns that meet clients’ goals

People person experienced at selling advertising and working on all aspects of successful campaigns.

**Professional Experience**

**ABC Communications, New York, Ny**

* SUMMER INTERN (June 2021—August 2021)
* Partnered with design intern to create and execute two sell sheets, one print ad, and one postcard. Wrote radio script submitted with campaign proposal and assisted in other writing assignments.

**123 Coffee Shop, State College, Pa**

* Shift supervisor/barista (may 2019—present)
* Train new employees, open and close store, handle sales, build positive customer relationships, design promotional fliers for company events, and help maintain store webpage.

**Xyz Restaurant, Washington, D.C.**

* Server/hostess/expediter/busser (may 2017—august 2018)
* Provided prompt service for more than 75 customers per shift.

**Education & Credentials**

STATE UNIVERSITY, State College, PA

**Bachelor of Arts in Advertising; Minor: Spanish; GPA: 3.35, anticipated in May 2022**

Dean's List: Fall 2020, Spring 2021

**Awarded Best Advertising Campaign Proposal for Health Committee, State University,** Spring 2020

**Certifications:**

* Professional in Human Resources (PHR)
* Society for Human Resource Management (SHRM)
* Information Technology Skills:
* Microsoft Office Suite
* ADP / Workforce Now
* HRMS