**APPENDIX: Initiative Descriptions and Budget Proposal Formats**

**FY 20XX ENFORCEMENT INITIATIVE DESCRIPTION AND BUDGET PROPOSAL**

**HIDTA:**

**INITIATIVE TITLE:**

**LEAD AGENCY(S):**

**LOCATION:**

CITY STATE

**1. INITIATIVE DESCRIPTION**:

(Includes initiatives involved in investigative, prosecution, and interdiction activities.)

1. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA’s strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.
2. Is this initiative collocated with other HIDTA initiatives?

Yes  No 

1. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

Yes  No 

(If not, attach Program Policy Waiver Request)

1. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

Yes  No 

(If not, attach Program Policy Waiver Request.)

1. **INITIATIVE PARTICIPANTS**

**A. HIDTA Participating Agency Positions, Summary**

|  |  |  |
| --- | --- | --- |
| Fulltime | Part-time | Total |

Collocated

Non-collocated

Total

**B. HIDTA Participating Agency Positions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | ***HIDTA*** |  |  |
|  |  |  | ***Funded*** | ***Collocated*** | ***Fulltime/*** |
| ***Numbe*** | ***Title/Position*** | ***Agency*** | ***(Yes or No)*** | ***(Yes or No)*** | ***Part-*** |
| ***r*** |  |  |  |  | ***time*** |
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***Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components***

1. **INITIATIVE BUDGET**

A. FY 2007 Request for initiative: $ .

1. **LAW ENFORCEMENT INITIATIVES: INVESTIGATION AND INTERDICTION ACTIVITIES**

A. Level of Activity: (Check all that apply)

Local DTO focus

Multi-state DTO focus

International DTO focus

Interdiction focus

* 1. Does the initiative routinely provide information to the HIDTA Investigative Support Center?

Yes  No 

If no, explain**.**

1. **PROSECUTION**
   1. Does this initiative fund a prosecutor? Yes 

No 

* 1. If this initiative has a HIDTA funded prosecutor(s), does the prosecutor(s) exclusively support HIDTA initiatives?

Yes  No 

(If not, explain why and state what percentage of time is devoted to HIDTA cases.)

**TARGETED INITIATIVE OUTPUTS**

**AND OUTCOMES, 20XX**

**TARGETED DTO-RELATED OUTPUTS/OUTCOMES, 20XX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **DTOs To be** |  |
|  | **DTOs** | **DTOs** | **Dismantled/** |  |
| **Outputs** | **Identified** | **Targeted** | **Disrupted** |  |
|  | **(Baseline+)** |  |  |  |
| **Drug Trafficking** |  |  |  |  |
| **Organizations** |  |  |  |  |
| International DTOs |  |  |  |  |
| Multi-State DTOs |  |  |  |  |
| Local DTOs |  |  |  |  |
| **TOTAL** |  |  |  |  |
| **Money Laundering** |  |  |  |  |
| **Organizations** |  |  |  |  |
| International MLOs |  |  |  |  |
| Multi-State MLOs |  |  |  |  |
| Local MLOs |  |  |  |  |
| **TOTAL** |  |  |  |  |
|  |  |  |  |  |

**GRAND TOTAL**

* **Baseline is 20XX, unless otherwise noted.**

|  |  |  |
| --- | --- | --- |
| **TARGETED DRUG SEIZURES, 20XX** | |  |
| **TARGETED DRUG SEIZURES** | **Baseline+** | **Targeted** |

* **Baseline is 20XX, unless otherwise noted.**

**TARGETED ASSET SEIZURES, 20XX**

**Baseline+** **Targeted**

**TARGETED DOLLAR VALUE OF**

**DRUG ASSETS SEIZED**

* **Baseline is 20XX, unless otherwise noted.**

**TARGETED CLANDESTINE LABORATORY CASES, 20XX**

**Targeted Outputs** **Baseline+** **Targeted**

**Meth Laboratories Dismantled**

**Laboratory Dump Sites Seized**

**Chemical/Glassware/Equipment**

**Seized**

**Children Affected++**

* **Baseline is 2004, unless otherwise noted.**
  + **Baseline is 20XX**

**REFERRALS TO OTHER HIDTAS AND OTHER AGENCIES, 20XX**

**Outputs** **Baseline+** **Targeted**

**Referrals to other**

**HIDTAs**

**Referrals to non-**

**HIDTA Agencies**

* **Baseline is 20XX, unless otherwise noted.**

**OTHER TARGETED OUTPUTS/OUTCOMES, 2007**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Outputs** | **Baseline+** | **Targeted** |

* **Baseline is 2004, unless otherwise noted.**

**TARGETED AND ACTUAL INITIATIVE**

**OUTPUTS AND OUTCOMES, 20XX**

**DTO-RELATED OUTPUTS/OUTCOMES, 20XX**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **DTOs** |  |  |  |  |
|  | **Identified** | **DTOs** | **DTOs** | **DTOs** |  |
| **Outputs** | **(Baseline+)** | **Targeted** | **Dismantled\*** | **Disrupted\*** |  |
| **Drug** |  |  |  |  |  |
| **Trafficking** |  |  |  |  |  |
| **Organizations** |  |  |  |  |  |
| International |  |  |  |  |  |
| DTOs |  |  |  |  |  |
| Multi-State |  |  |  |  |  |
| DTOs |  |  |  |  |  |
| Local DTOs |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |
| **Money** |  |  |  |  |  |
| **Laundering** |  |  |  |  |  |
| **Organizations** |  |  |  |  |  |
| International |  |  |  |  |  |
| DTOs |  |  |  |  |  |
| Multi-State |  |  |  |  |  |
| DTOs |  |  |  |  |  |
| Local DTOs |  |  |  |  |  |
| TOTAL |  |  |  |  |  |
|  |  |  |  |  |  |

**GRAND**

**TOTAL**

* + **Baseline is 2004, unless otherwise noted.**
* **As identified in submissions to ONDCP for the 2005 program year.**

**DRUG SEIZURES, 2005**

|  |  |  |
| --- | --- | --- |
| **DRUG SEIZURES** |  |  |
| **List drug and** |  |  |
| **measurement unit.** |  |  |
| **For example: Heroin** |  | **Actual** |
| **(Kg.) or Valium (DU.)** | **Targeted Seizures\*** | **Seizures\*** |

* + **Baseline is 2004, unless otherwise noted.**
* **As identified in submissions to ONDCP for the 2005 program year.**

**ASSET SEIZURES, 2005**

|  |  |  |
| --- | --- | --- |
| **Baseline+** | **Targeted**\* | **Actual** \* |

**DOLLAR VALUE**

**OF DRUG**

**ASSETS SEIZED**

* + **Baseline is 2004, unless otherwise noted.**
* **As identified in submissions to ONDCP for the 2005 program year.**

**CLANDESTINE LABORATORY CASES, 2005**

**Actual**

**Output** **Targeted Output\* Output\***

**Meth Laboratories Dismantled**

**Laboratory Dump Sites Seized**

**Chemical/Glassware/Equipment**

**Seized**

**Children Affected++**

* **As identified in submissions to ONDCP for the 2005 program year.**
  + **Baseline is 2005**

**HIDTA INITIATIVE CASES REFERRED TO OTHER HIDTAS AND**

|  |  |
| --- | --- |
|  | **OTHER AGENCIES, 2005** |
| **Outputs** | **Baseline Targeted Actual** |
|  | **+** |

**HIDTA Initiative**

**cases referred to**

**other HIDTAs**

**HIDTA Initiative**

**cases referred to**

**other agencies**

* **Baseline is 2004, unless otherwise noted. OTHER OUTPUTS/OUTCOMES, 2005**

|  |  |  |
| --- | --- | --- |
|  |  | **Actual** |
| **Output** | **Targeted Output\*** | **Output\*** |
|  |  |  |
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**\* As identified in submissions to ONDCP for the 2005 program year.**

**TARGETED AND ACTUAL INITIATIVE OUTPUTS AND OUTCOMES FOR INITIATIVES WITH HIDTA FUNDED PROSECUTORS**

**Prosecution Assistance to be Provided, 2007**

|  |  |
| --- | --- |
| **Output** | **Baseline Targeted** |
|  | **+** |

**Individuals referred for**

**Prosecution**

**Individuals prosecuted**

**Individuals convicted**

**Number of search warrants**

**reviewed**

**Number of wiretap orders**

**reviewed**

**Number of court orders**

**reviewed**

**+Baseline is 2004, unless otherwise noted.**

**Prosecution Assistance to be Provided, 2005**

|  |  |  |
| --- | --- | --- |
| **Output** | **Baseline Targeted** | **Actual** |
|  | **+** |  |

**Individuals referred for**

**Prosecution**

**Individuals prosecuted**

**Individuals convicted**

**Number of search warrants**

**reviewed**

**Number of wiretap orders**

**reviewed**

**Number of court orders**

**reviewed**

**+Baseline is 2004, unless otherwise noted.**

**FY 20XX INTELLIGENCE AND INFORMATION SHARING INITIATIVE DESCRIPTION AND BUDGET PROPOSAL**

**HIDTA:**

**INITIATIVE TITLE:**

**LEAD AGENCIES):**

**LOCATION:**

CITY STATE

1. **INITIATIVE DESCRIPTION**:
   1. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of his initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA’s strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.
   2. Is this initiative collocated with other HIDTA initiatives?

Yes  No 

* 1. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

Yes 

No 

(If not, attach Program Policy Waiver Request.)

1. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

Yes  No 

(If not, attach Program Policy Waiver Request.)

1. **INITIATIVE PARTICIPANTS**

**A. HIDTA Participating Agency Positions, Summary**

|  |  |  |
| --- | --- | --- |
| Fulltime | Part-time | Total |

Collocated

Non-collocated

Total

**B. HIDTA Participating Agency Positions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | **HIDTA** |  |  |
|  |  |  | **Funded** | **Collocated** | **Fulltime/** |
| **Numbe** | **Title/Position** | **Agency** | **(Yes or No)** | **(Yes or No)** | **Part-** |
| **r** |  |  |  |  | **time** |
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***Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components***

1. **INITIATIVE BUDGET**

A. FY 2007 Request for initiative: $ .

1. **INTELLIGENCE SERVICES:**

A. Please check all services provided by this initiative:

INTELLIGENCE PRODUCTS

Strategic intelligence

Operational intelligence

Tactical intelligence

INFORMATION SHARING

ANALYTICAL CASE SUPPORT

WATCH CENTER/DECONFLICTION

Case/Subject Deconfliction

Event Deconfliction

**Event and Case Deconflictions Submitted, 2007**

**Outputs** **Baseline+** **Targeted**

**Event Deconflictions**

**Submitted**

**Case/Subject**

**Deconflictions**

**Submitted**

* **Baseline is 2004, unless otherwise noted.**

**Cases Provided Analytical Support, 2007**

**Outputs** **Baseline+** **Targeted**

**Cases provided**

**analytical support**

* **Baseline is 2004, unless otherwise noted.**

**Referrals to Other HIDTAs and Other Agencies, 2007**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Outputs** | **Baseline+** | **Targeted** |
| **Referrals to other** |  |  |
| **HIDTAs** |  |  |
| **Referrals to non-HIDTA** |  |  |
| **Agencies** |  |  |

* **Baseline is 2004, unless otherwise noted.**

**HIDTA Initiatives**

**Using Event and Case Deconfliction Services, 2007**

**Outputs** **Baseline+** **Targeted**

**HIDTA Initiatives using**

**services**

* **Baseline is 2004, unless otherwise noted.**

**Event and Case Deconflictions Submitted, 2005**

**Outputs** **Baseline+ Targeted** **Actual**

**Event**

**Deconflictions**

**Submitted**

**Case/Subject**

**Deconflictions**

**Submitted**

* **Baseline is 2004, unless otherwise noted.**

**Cases Provided Advanced Analytical Support, 2005**

**Outputs** **Baseline+ Targeted** **Actual**

**Cases**

**provided**

**advanced**

**analytical**

**support**

* **Baseline is 2004, unless otherwise noted.**

**HIDTA Initiative Cases Referred to Other HIDTAs and**

|  |  |  |
| --- | --- | --- |
|  | **Other Agencies, 2005** |  |
| **Outputs** | **Baseline+ Targeted** | **Actual** |
| **HIDTA** |  |  |
| **Initiative** |  |  |
| **cases** |  |  |
| **referred to** |  |  |
| **other HIDTAs** |  |  |
| **HIDTA** |  |  |
| **Initiative** |  |  |
| **cases** |  |  |
| **referred to** |  |  |
| **other** |  |  |
| **agencies** |  |  |

* **Baseline is 2004, unless otherwise noted.**

**HIDTA Initiatives**

**Using Event and Case Deconfliction Services, 2005**

**Outputs** **Baseline+ Targeted** **Actual**

**HIDTA**

**Initiatives**

**using**

**services**

* **Baseline is 2004, unless otherwise noted.**

**FY 2007 SUPPORT INITIATIVE DESCRIPTION AND BUDGET PROPOSAL**

**HIDTA:**

**INITIATIVE TITLE:**

**LEAD AGENCY(S):**

**LOCATION:**

CITY STATE

**1. INITIATIVE DESCRIPTION**:

(Includes initiatives involved in training, crime and forensic labs, treatment, prevention, Information Technology, and other activities beyond the core enforcement activities.)

1. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA’s strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.
2. Is this initiative collocated with other HIDTA initiatives?

Yes  No 

1. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

Yes 

No 

(If appropriate, attach Program Policy Waiver Request.)

1. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

Yes  No 

(If not, attach Program Policy Waiver Request.)

1. **INITIATIVE PARTICIPANTS**

**A. HIDTA Participating Agency Positions, Summary**

|  |  |  |
| --- | --- | --- |
| Fulltime | Part-time | Total |

Collocated

Non-collocated

Total

**B. HIDTA Participating Agency Positions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | ***HIDTA*** |  |  |
|  |  |  | ***Funded*** | ***Collocated*** | ***Fulltime/*** |
| ***Numbe*** | ***Title/Position*** | ***Agency*** | ***(Yes or No)*** | ***(Yes or No)*** | ***Part-*** |
| ***r*** |  |  |  |  | ***time*** |
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***Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components***

1. **INITIATIVE BUDGET**

A. FY 2007 Request for initiative: $ .

1. **SUPPORT INITIATIVES:**

**To be completed for Support Initiatives only.**

1. **Investigative Support Initiative**: Explain how this initiative supports theHIDTA. How are HIDTA needs prioritized if this initiative supports other

law enforcement agencies? (**Investigative Support initiatives include** **crime/forensic labs, surveillance initiatives and technical support initiatives.)**

**INVESTIGATIVE SUPPORT OUTPUTS**

**(Examples Only)**

**Support Outputs/Outcomes, 2007**

**Outputs (e.g.,**

|  |  |  |
| --- | --- | --- |
| **drug samples** | **Baseline+** | **Targeted** |
| **processed)** |  |  |

* **Baseline is 2004, unless otherwise noted. Support Outputs/Outcomes, 2005**

**Outputs**

**(e.g., drug**

**samples Targeted\* Actual processed)**

**\*As identified in submissions to ONDCP for the 2005 program year.**

1. **Training Initiative**:
   1. Is HIDTA funded or sponsored training reported to the National HIDTA Assistance Center?

Yes 

No

1. Funding requests for training-related activities that are included in non-training initiatives must be cross-referenced to the Training Initative and listed here. For each training-related funding request included in a non-training initiative, list the initiative, the amount of funds, and the purpose.

|  |  |  |
| --- | --- | --- |
| **Initiative** | **Amount** | **Purpose** |
|  |  |  |
|  |  |  |
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|  |  |  |
|  |  |  |

**TRAINING OUTPUTS**

**Training Assistance to be Provided, 2007**

**COURSES TO BE OFFERED Baseline+ Targeted**

**Number of Students**

**Attending Analytical/**

**Computer Courses**

**Number of Students**

**Attending Investigative**

**Interdiction Courses**

**Number of Students**

**Attending Management**

**Administrative Courses**

**Total Number of Students**

**Attending All Courses**

**Total Number of Student**

**Hours for All Courses**

* **Baseline is 2004, unless otherwise noted.**

**Training Assistance Provided, 2005**

**COURSES TO BE OFFERED** **Baseline+** **Targeted** **Actual**

**Number of**

**Analytical/Computer**

**Courses**

**Number of**

**Investigative/Interdiction**

**Courses**

**Number of**

**Management/Administrative**

**Courses**

**Total Number of Students**

**Total Number of Student**

**Hours**

* **Baseline is 2004, unless otherwise noted.**

**C**. **Other Support Initiative**: Does the HIDTA fund other Support initiatives(e.g., treatment or prevention)?

Yes 

No

**OTHER SUPORT INITIATIVE OUTPUTS**

**(Examples Only)**

**Other Support Initiatives Targeted**

**Outputs/Outcomes, 2007**

|  |  |
| --- | --- |
| **Other Outputs (e.g., persons** | **Baseline+ Targeted** |
| **receiving drug treatment )** |

* **Baseline is 2004, unless otherwise noted.**

|  |  |
| --- | --- |
|  | **Other Support Initiatives Targeted** |
|  | **Outputs/Outcomes, 2005** |
| **Other Outputs (e.g., persons receiving** | |
| **drug treatment )** | **Baseline+ Targeted Actual** |

* **Baseline is 2004, unless otherwise noted.**

**FY 2007 MANAGEMENT AND COORDINATION INITIATIVE**

**DESCRIPTION AND BUDGET PROPOSAL**

**HIDTA:**

**INITIATIVE TITLE:**

**LOCATION:**

1. **INITIATIVE DESCRIPTION**:
   1. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA’s strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.
   2. Is this initiative collocated with other HIDTA initiatives?

Yes 

No 

1. **INITIATIVE PARTICIPANTS**

**A. HIDTA Participating Agency Positions, Summary**

|  |  |  |
| --- | --- | --- |
| Fulltime | Part-time | Total |

Collocated

Non-collocated

Total

**B. HIDTA Participating Agency Positions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | ***HIDTA*** |  |  |
|  |  |  | ***Funded*** | ***Collocated*** | ***Fulltime/*** |
| ***Numbe*** | ***Title/Position*** | ***Agency*** | ***(Yes or No)*** | ***(Yes or No)*** | ***Part-*** |
| ***r*** |  |  |  |  | ***time*** |
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***Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components***

1. **INITIATIVE BUDGET**

A. FY 2007 Request for initiative: $ .