**Ellen. C Harret**

Server & Cashier

4594 – Fleming Way.

Flagstaff, AZ 23831

T (123) 456 7899

M 000 000 000

brendan@smith.com

**Summary**

Personable and professional Restaurant Server with 7 years of experience in fast casual, and fine dining settings. Extensive knowledge of wine and food pairings with a specialization in French cuisine.

**Work Experience**

**SERVER, CATERING CAPERS, Scottsdale, Arizona — 20XX-20XX**

* Preparing, transporting and setting up food for each event
* Assembling dishes onsite during catering events.
* Validating proper identification for 21+ parties
* Serving wine, beer, and spirits
* Serving patrons, giving special attention to special requests and food allergies.

**HEAD SERVER, CHEZ PIERRE, Phoenix, Arizona — 20XX-20XX**

* Greeting guests in a prompt and courteous manner.
* Taking orders from patrons, often memorizing the orders if there were 5 patrons or less.
* Making suggestions on food and wine pairings, trying to upsell when appropriate
* Inputting orders into our POS system per the chef’s guidelines

**Education**

BACHELOR OF BUSINESS ADMINISTRATION

Northern Arizona University — 20XX-20XX

BACHELOR OF ARTS

Brentwood College of Commerce — 20XX-20XX

**Professional Skills**

* MS Office
* Photoshop
* Adobe Illustrator
* After effects
* Charismatic and confident public speaker
* Languages: English, Italian, Spanish

**References**

Roger Lewis

T 000 000 0000

email@address.com

James Moody

T 000 000 0000

email@address.com