**TEMPLATE MOU**

**MEMORANDUM OF UNDERSTANDING**

**DATED [DATE, MONTH, YEAR]**

Between:

**The Chancellor, Masters and Scholars of the University of Cambridge**, The Old Schools, Trinity Lane, Cambridge, CB2 1TN, United Kingdom (“**Cambridge**”)

and

**[Partner institution]**

**PURPOSE**

1. The purpose of this Memorandum of Understanding (‘MoU’) is formally to record the mutual interest of the University of Cambridge and [partner institution] in promoting and furthering academic links between the two institutions for a period of three years following signature of this MoU.

**PRELIMINARY DISCUSSIONS**

1. The parties have discussed the possibilities for collaboration, including [details of proposed collaboration], subject to negotiation of the appropriate contractual terms and to the necessary funding being available.

**FUTURE STEPS**

3. If these possibilities for collaboration appear to be feasible after further discussion between the parties and suitable funding sources are identified, it is proposed that negotiations should take place with a view to finalising the terms of such contractual arrangements between such parties as may be necessary and appropriate to put the proposal into effect.

**PUBLIC STATEMENTS**

4. The parties acknowledge the merits of positive publicity but they recognise that neither party should make any press announcement or public statement about the proposals or this MoU which has not been agreed in advance by the other party.

**BRAND PROTECTION**

5. Neither party will use the name, trade name, trademark, logo or other designation of the other party in connection with any products, promotion, advertising, press release, or publicity without the prior written permission of the other party.

**EFFECT OF THIS MEMORANDUM**

6. While the parties wish by this MoU to make clear their support of, and enthusiasm for, the proposals, with the exception of clauses 4 (Public Statements) and 5 (Brand Protection) and this clause 6, which the parties acknowledge to be legally binding upon them, this MoU is not intended to create any legally binding relationship between the parties. The parties recognise that any agreement or agreements involving the parties which may subsequently be negotiated will, prior to execution, require the express approval of specific bodies and duly authorised officers within the Cambridge and [partner institution] and they acknowledge that at any time in advance of such execution the parties and each of them shall be free to propose arrangements different from those outlined in this MoU or unilaterally to cease any consideration or negotiation contemplated by this MoU without any liability whatsoever to the other party.

Signed for and on behalf of **the University of Cambridge** by **[name, position]**

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Signed for and on behalf of **[partner institution]** by **[name, position]**

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