**INVOICE**

|  |  |  |
| --- | --- | --- |
| **Company Info** | **Purchase To** | **Bill To** |
| Street Address  City, State ZIP Code  Bill To:  Address: | P: Phone Number  F: Fax Number  Phone:    Email: | Email  Website  Invoice #:  Invoice Date: |

Invoice for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Description** | **Qty** | **Unit Price** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | **Invoice Subtotal** |  |
| **Tax Rate** |  |
| **Sales Tax** |  |
| **Other** |  |
| **Deposit Received** |  |
| **TOTAL** |  |

Make all checks payable to Company Name.

Total due in <#> days. Overdue accounts subject to a service charge of <#>% per month.