**LETTER OF APPLICATION**

8th January 20XX

Nathalie Baudoin

Patagonia GMBH

Reitmorstrasse 50

8000 Munich 22

Germany

Dear Ms Baudoin,

I am writing to apply for the position of Public Affairs Associate, which was advertised last week in the International Herald Tribune.

Although I am presently employed by a non-profit making organisation, it has always been my intention to work in a commercial environment. I would particularly welcome the chance to work for your company and as you will notice on my enclosed curriculum vitae, the job you are offering suits both my personal and professional interests.

My work experience has familiarised me with many of the challenges involved in public relations today. I am sure that this, together with my understanding of the needs and expectations of sport and nature enthusiasts, would be extremely relevant to the position.

Moreover, as my mother is German, I am fluent in this language and would definitely enjoy working in a German-speaking environment.

I would be pleased to discuss my curriculum vitae with you in more detail at an interview. In the meantime, please do not hesitate to contact me if you require further information.

I look forward to hearing from you.

Yours sincerely,

**(Signature)**