**LETTER TEMPLATE**

**RENTAL HARDSHIP LETTER FOR STUDENT MOVE**

**[Name]**

**[Address]**

**[Phone #]**

**[Date]**

Dear **[landlord]**:

Due to the coronavirus pandemic, I had to move back home and **[care for my parents/drop out of school/leave my job/etc.]**. I will not be occupying the unit, and in fact would like to break my lease and move out.

No one could have anticipated the extreme hardship that so many are experiencing. I am willing to **[pay lower rent/give up my security deposit/help find a new tenant/etc.]**. Please let me know my options here. I am desperate, but my family needs me right now.

Sincerely,

**[Sender Name]**