**Letter Template**

**Eagle Scout Recommendation Letter**

**[Date]**

**[Name]  
[Designation]  
Council Number [#]  
[Council name]**The Boy Scouts of America

Dear **[Ms./Mrs./Mr. Last name],**

I hope this letter finds you well.

I am writing to nominate one of my parishioners and Boy Scout, **[Name],** for the Eagle Scout rank as I sincerely believe he deserves it.

I have known him all his life and was in fact the officiating priest at his baptism 13 summers ago. Teachers, fellow students, community members and parishioners tell me **[Name]** is an active Boy Scout and has converted many children to the Scouting cause over the years.

**[Name]** has steadily progressed through the Boy Scouts ranks, earned the required 21 merit badges and served as a troop leader for more than the minimum six months. Last month, he also conceived, planned, developed and shepherded a youth outreach program of the church I have the privilege to head.

**[Name]** tells me he also attended the last Scoutmaster conference. **[Name]** is the genuine article as far as I am concerned. He is an active parishioner and a choir member. He is one of the first to roll up his sleeves and volunteer his time for initiatives ranging from soup kitchens to Sunday school.

I am available to answer any questions you may have and to assist you in putting forward **[Name]** as an Eagle Scout contender.

Sincerely,

**[Signature]**  
Fr. **[Name]**  
Parish Priest