**TEMPLATE LETTER
LETTER OF ENGAGEMENT**

**[Appraiser Firm Name]**

**[Appraiser Firm Address]**

**[Date]**

**[Client]**

**[Address]**

Re: Appraisal Request

[Brief description of property or assignment]

Dear **[\_\_\_\_\_\_]:**

***[Appraisal firm name or appraiser name, if no firm entity]*****(“Appraiser”)**agrees to provide anappraisal of the above-mentioned property according to the following terms. Please refer to the Appraisal Services Agreement and the Terms and Conditions, which are expressly incorporated herein by reference and made a part of this agreement. This Engagement Letter, the Appraisal Services Agreement and the Terms and Conditions shall be collectively referred to as “Agreement.”



1. **Specifications of the Appraisal.**

**Subject Property:** *[Property address or legal description.]*

**Property Type:** *[Existing / Proposed / Single family residence / Condominium / Multi family residence - xx units / Manufactured home / Office - xx SF/ Retail - xx SF/ Industrial - xx SF / Vacant land / Subdivision – xx lots/ Agricultural land / Other]*

**Interest to be Valued:** *[Description. For example: fee simple/leased*

 *fee/leasehold.]*

**Additional Property to be** [*None / Furniture, fixtures and equipment /*

**Valued:** *Machinery and equipment / Trade fixtures /*

*Business enterprise value / Housing subsidy /*

*Bond financing / Favorable seller financing /*

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