**Property Management**

**TENANT NOTICE TO VACATE**

I / We

Rental Property Address

Hereby give **ELDERS REAL ESTATE** notice to vacate the premises in accordance with the following:

***(Please tick box that is applicable)***

Ending a non-fixed term agreement

I / We hereby give 14 days’ notice to vacate the premises

Vacating at the end of a fixed term agreement

1 / We will vacate the premises at the expiry of our current fixed term lease

Breaking a fixed term agreement

I / We wish to **break a fixed term agreement**; however, I / We are fully aware that the following costs will be incurred-:

1. Rent until a tenant approved by the landlord takes possession, or the lease expires
2. Re-letting fees and advertising costs to re-let the premises
3. Should the premises be vacant before a new tenant is secured, I / We understand it is my / our responsibility to ensure the **grounds are adequately watered and maintained for** **this period.**

Date of Vacating \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_\_\_\_

Forwarding Postal Address:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | State |  | Postcode |
| New Residential Address: (if different from postal) |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | State |  | Postcode |  |
| Contact Details Home |  |  |  | Work |  |  |  |  |  |
|  | Mobile |  |  |  | Email |  |  |  |  |  |
| Signed |  |  |  | Dated |  |  |  |  |  |
| Signed |  |  |  | Dated |  |  |  |  |  |