## **WEEKLY SPRINT MEETING**

**Last sprint**

Celebrate what you achieved and discuss what wasn't completed.

**Backlog**

The list of things we want to accomplish in this sprint.

**Sprint goal for the week**

Why are we implementing these backlog items?

**Assign backlog items**

What items/tickets is each person focusing on during this sprint?

**Notepad**

Anything else to write down?

**Links and Attachments**

Documents and such that are referenced on the call.