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| **QUOTATION** |

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| --- | --- |
| **Date** |  |
| Quotation # |  |
| **Customer Id** |  |

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|  |  |  |
| --- | --- | --- |
| **Quotation For:** |  | **[Your Company Name]** |
| Name |  | Street Address |
| Company Name |  | City, State Zip Code |
| Street Address |  | Phone (503) 555-0190  |
| City, St Zip Code |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SALESPERSON** | **P.O. NUMBER** | **SHIP DATE** | **SHIP VIA** | **F.O.B. POINT** | **TERMS** |
|  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUANTITY** | **DESCRIPTION** | **TAXABLE?** | **UNIT PRICE** | **Total** |
|  |  |  |  |  |
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| **THANK YOU FOR YOUR BUSINESS!** | SUBTOTAL |  |
| TAX RATE |  |
| SALES TAX |  |
| OTHER |  |
| **TOTAL** |  |

Designed by:



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