**ROOMMATE AGREEMENT FORM**

The purpose of the Roommate Agreement is to facilitate a conversation between roommate and to develop a plan and set of expectations for all parties sharing space. This form will give residents sharing the room the opportunity to examine each other’s personal living style and preferences, while ensuring that the rights of each individual resident are respected. Learning to accept each other’s differences without infringing upon on another’s freedom is an invaluable part of your learning experience. As you discuss the various points of this contract, working toward achieving an agreement that is reasonable and is agreeable to all affected parties, please keep in mind that at no time are you permitted to supersede the current Residence Hall Handbook and Planner. After discussing the following information with your RA, please give a copy to them and keep a copy for the room. The Roommate Agreement will assist you and your roommate in having a successful year together. This agreement will serve as a useful guide if questions or concerns arise at a later time. Please approach sharing the room and building a roommate relationship with an open mind. Have fun getting to know your roommate!



**Room:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **RA**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Roommate/ Suitemate Names Printed**

R1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ R2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

S1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cleaning Standards/Comfort:**

Trash: Students are responsible for bagging and placing all refuse in the dumpsters located next to the residence hall. Students found leaving garbage in their suite or in public areas will be subject to disciplinary action or cleaning charges.

Damages to Property: Each student is responsible for the condition and upkeep of their bedroom and, collectively with other suitemates, for the condition of the common living room, hallway, and bathroom

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Our space will be kept: | Spotless | |  |  | Clean | |  | Moderately | | |  | Clean | |  | Lived in |
|  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| We will clean: |  | Daily | |  |  |  | Monthly | | |  | Weekly | | |  | As needed: |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| The trash will be taken out: |  | Every other day | | |  |  |  | Weekly | | |  |  |  | As needed | |
| By whom? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |  |
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|  |  |  | | |  |  |  |  |  | | | |  |  |  |
| Our room/apt. temperature will be set at: |  | Day time: | | |  |  |  |  | Overnight: | | | | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dishes can be in the sink for (hours/days): |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Necessities such as toilet paper, dish detergent, etc. will be purchased how? By whom?

Other expectations:

**Studying/Sleeping**:

Quiet Hours – Quiet hours are established as follows: Sunday through Thursday 10pm to 8am Friday and Saturday 12am to 10am. Students are expected to be considerate of others at all times. At no time is loud music permitted either in the rooms or in vehicles on the premises. During final exam week quiet hours are 24 hours each day.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| We have agreed that | In the morning | | In the afternoon | | | | | |  |  | In the evening | | In the late evening | |  | In the late night | |
| the study time in the |  |  |  |
| (9 AM-noon) | | (noon- 5 PM) | | | | |  |  | (5 PM -10 PM) | | | (10 PM- midnight) | |  | (Midnight-9 AM) | |
| space will be: |  |  |  |
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| When one of us is studying in the | | Guests | |  | Complete | | | |  |  | Low music/ |  | Television | Video | |  | Normal |
| space, we are okay with: |  |  |  |  |  |  |
|  |  |  | quiet | |  |  |  | headphones |  | Games | | | Music |
|  |  |  |  |  |  |  |  |  |  |
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|  | |  | |  | |  |  |  | | |  |  | |  |  |  |  |
| When studying with others in our space we agree to: | | | | | |  |  | The other roommates agree to: | | | | | |  |  |  |  |
|  | | | | | | |  |  | | | | | |  |  |  |  |
| We agree that when talking on the phone we will (not be too loud, leave the room, etc.): | | | | | | | | | | | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| When a roommate is | Have guests over | | | |  |  |  | Play video games | | | | | Listen to music without headphones | | | | |
| sleeping, it is okay to: |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Watch TV | | | |  |  |  |  | Have lights on | | | | Other: |  |  |  |  |
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Other expectations:

**Visitors**:

Guests and Visitors: No overnight guests will be permitted during the first two weeks of the semester, again during final exam week.\* Guests are welcome to visit during regular visitation hours as outlined in the Residence Hall Handbook and Planner. Guests must be with their host resident and carry ID with them at all times. Residents are expected to be sensitive to the needs of their roommates before inviting or allowing guests to visit. Minors under the age of 18 are not permitted to be overnight guests in the residence hall.

Arrangements of guests should be made \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ days in advance.

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| If we want to have a |  | Same sex: | Let each other know |  | Ask permission | Other: | |
| friend stay overnight |  |  |  |
|  |  |  |  |  |  |  |
|  | Different Sex: | Let each other know |  | Ask permission | Other: | |
| we will |  |  |
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|  |  |  |  |  |  |  |  |
| Guests may sleep: | In the same bed | | On the couch |  | On the floor |  | Other: |
|  |  |  |
|  |  |  |  |  |  |  |  |
| Friends may visit |  | Any time | Not when a | Not when a roommate | | | Other |
|  |  |
|  |  |  | roommate is asleep |  | is studying |  |  |

Guests are not allowed to:

If privacy is needed, we will notify each other by (texting, note on door, etc):

Guests will leave by:

|  |  |  |  |
| --- | --- | --- | --- |
| Other expectations: |  |  |  |
|  |  |  |  |
| **Miscellaneous**: |  |  |  |
|  |  |  |  |
| If leaving for the weekend, we will: | Notify each other | Not notify each other |  |
|  |  |
|  | How: |  |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| It is okay for us to share: | | Toiletries | | | Clothes/Shoes | | | | iHome/Stereo | Movies |  | Television/DVD Player |
|  |  |  |
|  |  |  |  |  |  | |  |  |  |  |  |  |
|  |  |  | Food | | Dishes/Utensils | | | | Game Systems | Games | Other: | |
|  | |  |  |  |  |  |  |  |  |  |  |  |
| It is NOT okay for us to share: | | |  |  |  |  |  |  |  |  |  |  |
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| If we hear gossip, negative talk | | |  | Inform | |  | Talk to person gossiping | | | Inform RA | Other: | |
| about a roommate, we will: | |  |  |  |
|  |  | roommate | | |
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| How we will communicate | | Face to face conversation | | | | | |  | Phone conversation | |  | Texts/Email |
| if we have an issue with a | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| roommate?: | |  |  |  |  |  |  |  |  |  |  |  |
| Notes | | |  | Mediation with CSU Res Life Staff member | | | | |  | Other: |
|  |  |  |  |
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Other expectations:

If a conflict arises, our plan of action will be:

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Additional Comments/Feedbacks:

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I understand that I may be held responsible for the agreed upon terms above. I will do my absolute best to communicate and compromise with my roommate(s) to make our time together a positive experience.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Resident Assistant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Roommate/Suitemate Signatures:

R1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ R2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

S1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_