**AUTHORIZATION LETTER FOR ACCOUNT TRANSFER**

Mark Williams

122 Main Street

Los Angeles, CA 904239

April 22, 20XX

Wellington Bank

345 Maples St

Los Angeles, CA 97686

Dear Mrs. Drew,

I am writing this letter to formally authorize Eric McCain to access my account number 1563727 with Wellington Bank. The authorization has been granted due to professional travel. Eric is authorized to deposit cash, make withdrawals and facilitate loan settlements. He is, however, restricted from accessing my safety deposit box.

The authorization granted to Eric McCain at 354Belview Rd Los Angeles, CA 46587 will only commence from May 3, 20XX, to January 6, 20XX. Therefore, I request you to kindly start the authorization process as soon as possible. You can contact me at 555-234-2572.

Thank you

Mark Williams