Nov. 19, 20XX

Hiring Manager

American Airlines

4333 Amon Carter Boulevard

Fort Worth, TX 76155

(817) 963-XXXX

abcd@americanairlines.com

RE: Flight Attendant Application

Dear Mrs. Bennett:

I am writing to apply for the opportunity to work at American Airlines as a Flight Attendant in Fort Worth, TX. Your airline is an innovative leader in the flight industry, and I would be thrilled to represent American Airlines through passenger service, plane safety procedures, and cooperation with the aircraft team.

Over my four years of experience as a flight attendant, I have worked for two highly reputable airlines and have achieved tangible success in customer satisfaction and efficiency.

During my time at Skywest Airlines, I was recognized out of my team for consistently scoring a 93% or higher passenger satisfaction rate on surveys. Flight attendants are the face of the airline, and as such, it is my professional goal to offer exceptional service that reflects the high standards set by the airline.

At United Airlines, I handled increasingly demanding responsibilities with finesse. Over my 4,000 logged hours in both international and domestic flights, I applied my CPR and First Aid training in three emergency situations to assist the passenger until further medical attention could be had. On a daily basis, I work with flights of over 300 passengers at a time and coordinate with my team in the aircraft and airport to serve food and drink, communicate with passengers, and ensure a smooth flight experience.

With my strong track record and personable character, I am confident I would make a valuable addition to the American Airlines team. I would be happy to discuss my qualifications in an in-person interview. You can reach me at [PHONE NUMBER] or by email at [EMAIL]. Thank you, and I look forward to hearing back from you soon.

Sincerely,