|  |  |
| --- | --- |
| **AUTHORIZATION LETTER** | [Email] |
| Child's Solo Travel | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject**: Authorization Letter for Child's Solo Travel

Dear Mr. Damon,

I, John Anderson, am the legal parent/guardian of Mia Anderson, born on January 10, 20XX, and holding passport number A98765432. I am writing this letter to formally grant authorization for my child to travel alone for the purpose of a family visit, with the specified travel itinerary as follows:

* Departure Date: August 15, 20XX
* Arrival Date: August 20, 20XX
* Flight Number: XY789
* Departure Airport: Springfield International Airport
* Arrival Airport: JFK International Airport
* Destination Address: 123 Liberty Lane, New York, NY

I hereby provide my explicit consent for Mia Anderson to travel alone during the mentioned authorization period, from August 15, 20XX, to August 30, 20XX.

Mr. Robert Smith, a trusted family friend, will accompany my child throughout the journey and ensure her safety and well-being. In case of any emergencies, you can contact me at (555) 123-4567 or reach out to Jane Johnson, my sister, at (555) 987-6543.

I also wish to bring to your attention that Mia Anderson has a mild bee allergy. I kindly request your attention to this matter to ensure appropriate care is provided.

This letter is being provided with my full understanding and consent. I am aware of the responsibilities involved and trust that all necessary precautions will be taken.

Thank you for your attention to this matter.

Sincerely,

John Anderson