[Your Name]  
[Your Address]  
[Your Contact Information]  
[Date]

[Bank Name]  
[Bank Address]

Authorization Letter

I, [your name], hereby authorize [Bank Name] to transfer an amount of $5000 at the beginning of each month from my bank account [bank account number] to bank account number [45681515] starting from [start date] till [end date or empty].

Sincerely,