**AUTHORIZATION LETTER FOR BANK STATEMENT**

3rd October 20XX

To

The Branch Manager

ABC Bank

Dear Sir/Madam,

This letter is to inform you that I have a checking account of 873836836 in your branch. I would like the account statement at regular intervals to keep a check on my account activities, but my health is deteriorating fast day by day due to which I will be unable to visit your branch. For this, I have authorized my daughter, Irene King, to collect the account statement. I do not object if my daughter collects the statement on my behalf.

Kindly take the necessary action as early as possible. I would be delighted and grateful to you for your assistance in this case.

Thanks

Brian King