|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| COMPANY NAME**BILLING STATEMENT** |  |  |

|  |  |
| --- | --- |
| Invoice Date | 10 December 2012 |
| Due Date | 16 December 2012 |
| Client Purchase Order | PO12345  |
| My Reference | REF12345 |

  |
| CLIENT DETAILS1234 StreetTownCity, Zip CodeCountry |  |  | MY DETAILS6789 StreetTownCity, Zip CodeCountry  |
| Date | Invoice #  | Description | Amount | Payment | Balance |
|  |  |  | $ 100.00 | $ 100.00 | $ 100.00 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| Subtotal | $ 1000.00 |
| Tax | $ 1000.00 |
| **Total Due** | **$ 1000.00** |

|  |  |
| --- | --- |
| REMITTANCE  | NOTES |
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