**Amelia S. Donatello**

123 Main Street, San Francisco, CA 94122

Home : 415-555-0000 Cell: 415-555-0000

email@example.com

Dear Mrs. Konstantinov,

I was excited when I read about the vacancy at Terrasect for a biologist. I have wanted to explore new venues in research and development since completing my post graduate studies. I have held the position of Junior Analyst at my current position with Simmons College of Science for two years but many of my responsibilities fell under the realm of descriptions listed in your ad.

My experiences as a biologist have taught me to constantly seek out new perspectives for exploration and discovery.At Simmons I was totally responsible for maintaining analyzed biological data and cataloging results from the research of agricultural studies. I was involved in many biological studies of living creatures as well as soloed on research in plants. My internship with Preter-Porter Biological Centers consisted of extensive study of marine organisms that as my resume shows closely resembles the type of biologist work conducted at Terrasect on a regular basis.

As I know I can bring value to any Terrasect project I submit my resume for your review. I respectfully ask you consider it and arrange an interview so that we can discuss the biologist position in detail. Thank you for your time.

Best Regards,

Amelia S. Donatello