**Business Systems Analyst Cover Letter**

Dear Ms. Poteet,

This letter is to offer express my interest in your advertised Business Systems Analyst position I found located on your website job portal. [I have enclosed my resume, as requested.]

I feel I would be the perfect individual to fill this position for a number of reasons. To begin, I have a B.S. in Business Analysis and Marketing; as well as over three years putting this knowledge and study to hands on field experience. Moreover, I apply the utmost in accuracy, hard work, and timeliness to all tasks and responsibilities. Lastly, I am a problem solver by heart-weighing all values of marketing and financial concern in the process.

I thank you for the opportunity to present this application, and ask that you contact me at (555)-555-5555 and [email] to arrange a time to speak further.

**Sincerely,**

**Luis Swanson**