**Buyer Cover Letter Sample**

Dear Hiring Manager,

My attention was drawn to the buyer job opening you advertised. As an individual with over eight years of experience in the same role, I am confident that I will succeed in the position. Besides, I would love the opportunity to learn new skills and grow with such an established organization as Checkmate Group Inc. With my years of experience in this field; I have sharpened my organizing, planning, and procuring abilities. Some of my areas of strength include compliance with company policies and delivering beyond expectations.

Thanks to my expansive business relations and personable character, I have registered significant success in my role. I have used these attributes to negotiate pricing and regulate various orders. Furthermore, I am a result-oriented professional who is always after driving sales up. I am also flexible and work in any environment.

If given a chance, I believe I can prove myself to be a great addition to your team. I have attached my resume, and I am looking forward to discussing this in-person. You can reach me through my phone number 111-222-3333 or by email athome@kmail.com.

Thank you for your time and consideration.

Sincerely,

Samuel Jackson.