**65 Fairy Meadow Street  
Vaughan, ON C9V 3S9  
(000) 257-XXXX  
john.davis@email.com**

**June 1, 20XX**

**Ms. Cristina Anderson  
Human Resources Manager   
Air Canada  
338 West Street  
Mississauga, ON C9W 6E9**

**Dear Ms. Anderson:**

As a driven and customer-service oriented individual, I am applying for the position of Flight Attendant at Air Canada, as advertised in the Toronto Times. After reading your job description in detail, I found myself the best match for this job. Equipped with exceptional customer service and hospitality skills, I am confident in my ability to efficiently integrate into your aircrew.

With many experiences in the hospitality and tourism industry, my interest always inclined towards air transport. My eagerness to work in a team and to support and serve the people of different cultures motivated me to select the occupation of the flight attendant.

Specifically, I offer the following skills and knowledge:

* Ensuring the safety standards on board
* Providing excellent customer service
* Greeting passengers while assisting them in placing their handbags safely
* Serving food and beverages to passengers during flights
* Helping passengers while on board
* Communicating with pilots and crew members in order to ensure efficient and safe operation of flights
* Handling emergencies

My primary aim as a flight attendant is to effectively help the passengers by ensuring their well being, comfort, and safety.

As a fresh and passionate flight attendant, I would welcome the chance to meet with you and discuss how my education, customer service experience, and skill set would be beneficial for Air Canada. I will contact you by phone next week to follow-up and arrange an interview. If you need any information in the meantime, feel free to call or email me.

Thank you for your time and consideration. My resume is attached for your review.

**Sincerely,**

**John Davis**