**CAT DEPOSIT RECEIPT**

|  |  |
| --- | --- |
| **[Company Name]** | Receipt # [No] |
| Date: **[MM/DD/YYYY]** |

|  |  |
| --- | --- |
| **Company Information** | **Customer/Client Information** |
| **Name:** [Name] | **Name:** [Name] |
| **Street Address:** [Address] | **Street Address:** [Address] |
| **City, State, Country:** [City], [State], [Country] | **City, State, Country:** [City], [State], [Country] |
| **ZIP Code:** [Zip code] | **ZIP Code:** [Zip code] |
| **Phone:** [Phone] | **Phone:** [Phone] |
| **E-mail:** [E-mail] | **E-mail:** [E-mail] |

|  |  |  |
| --- | --- | --- |
|  | Description | Amount |
|  | [Description] | [Amount] |
|  | [Description] | [Amount] |
|  | [Description] | [Amount] |
| Total | | [Amount] |

This receipt is for the deposit of $ [Amount] The amount was paid by [Name] the customer, on [MM/DD/YYYY]

Deposit Method:

|  |  |  |  |
| --- | --- | --- | --- |
| ☐ Credit card No. [#]. | ☐ Cash. | ☐ Check No. [#]. | ☐ Other: [what]. |

The remaining balance owing is $ [Amount] and due by [MM/DD/YYYY]

|  |
| --- |
| **[Signature]** |
| Customer’s Authorized Signature |

**Thank you for your business!**