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| Computer Technician Cover Letter Sample |

Jensen Pope

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Dear Hiring Manager,

I am responding to the job posting for the computer technician position that has become available at your company. I have been looking forward to the opportunity to apply to this position since I graduated from Clearwater Technical College in May. I have heard many good things about Crossover Software, and believe that I have the skills and training needed to be a positive addition to your company.

As I mentioned, I graduated from Clearwater Technical College in May with an associate degree in Computer Technology. My certifications include Home Automation, CompTIA A+ and Network+. As a part of my education, I was trained to diagnose and troubleshoot issues with several forms of technology. I have experience with setting up servers, networks and virtual machines. I also participated in the Skills America competitions that the college participated in each semester where I lead two different teams through state and national championships.

In my professional career, I took an entry position at Foundry Marketing. My main responsibilities are answering phone inquiries and resolving client issues with their peripherals. During my time in this position, I have gained customer service skills by interacting with the public. I have advanced to a team guidance position where I instruct other members of my team who need assistance during difficult phone calls.

While I enjoy working at Foundry Marketing, I am ready for the next step in my career. I believe that Crossover Software will be the perfect place for me to achieve my goals and create new ones to advance my career. I have included a copy of my resume for you to review at your leisure. I look forward to hearing from you and hopefully moving forward in the process.

Sincerely,

Jensen Pope