**BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**

**270 Washington Street, S.W.**

**Atlanta, Georgia 30XX4-9007**

**OFFICE OF THE VICE CHANCELLOR Date (404) 656-XXXX**

 **For Facilities FAX 651-XXXX**

Name of Contact Person

Construction Company

Address

Re: Project No.

"Project Name &

Institution

**Dear** \_\_\_\_\_\_\_\_\_:

Thank you for your bid of Date regarding the referenced project. We regret to inform you that we must reject all bids, as they exceeded the funds available. Therefore, we are returning your bid bond.

We plan to revise the specifications and rebid this project in the very near future. We hope you will bid with us at this time.

Again, thanks for your interest in working for the University System of Georgia.

**Sincerely,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Vice Chancellor for Facilities**

**Enclosure**

**Cc:** President

Vice President

DPO

BOR Program Manager

Project General File