**From  
NAME HERE   
877, Eastside Blvd.   
Denver, Colorado, USA  
(636) 627 XXXX  
Cell No. (888) 873 XXXX  
example@domain.com**

**To  
NAME HERE   
Human Resources Head  
JCTS Software Pvt. Ltd.   
433, Queensberg IT Park  
Denver, Colorado, USA**

**Dear Mr. Bateman,**

In response to your advertisement posted in the Denver Times on the date of October 22, 20XX, I am sending my resume to acknowledge my interest in applying for the senior software engineer in your company. I have been eager to work in your company ever since your company won the Fastest Growing IT Company award in the state. I would like nothing more than to be a part of this growing company.

I attained my master's degree in software engineering from Denver University. Immediately after, I landed a job in Sync Software as an engineer four years ago. Two years later, I was promoted to the position of senior software engineer. During this course, I have worked on many software projects that came the company's way. A particular project I am proud of is the project of developing software for RockOil Corp. They needed software that is able to locate fossil fuel in shale rock foundations. The project was a success.

I am an expert in using most software that is being used in the IT field. I am also an expert in all type application software and am comfortable using all commercial operating systems as well. In Sync Software, I was handed a team of four junior engineers, whom I have guided and nurtured well.

I would be thoroughly pleased to get an opportunity to be a senior software engineer in your company and bring my expertise along with me. I hope to hear from you soon about this great opportunity.

**Thank you.**

**Sincere regards,  
XYZ**