The Final Collection Letter

Dear,

At this time, we still have not heard from you in regard to invoice for $ which was due on. Nor have we gotten a response to numerous phone calls, emails, or the letters sent on, , or .

Because we have failed in our attempt to work this out with you directly, I regret to inform you that we have reported this issue to the credit bureau and turned this invoice over to a collection agency who will be in contact with you regarding the payment of this invoice.

Sincerely,