**Employed Income Letter** (Sample)

Date

To Whom It May Concern:

This letter is to confirm that \_Borrower's Name\_with I.D. Number , is the owner of \_Company Name\_ since \_Date .

He/she owns % of the company. The company’s main business is

In 2010 Borrower's Name\_ ’s total income was $ U.S. Dollars. In 2011 Borrower's Name\_ ’s total income was $ U.S. Dollars. The year-to-date income for Borrower's Name\_ is $ U.S. Dollars.

Should you require any further assistance, please feel free to contact me at \_phone

number .

Sincerely,

Name Accountant (CPA)

# LETTER MUST BE ORIGINAL, ON THE ACCOUNTANT’S LETTERHEAD AND

 **MUST REFLECT THE ACCOUNTANT’S TELEPHONE NUMBER AND ADDRESS.**

 **LETTER MUST BE IN ENGLISH OR TRANSLATED IN U.S. AND STATE INCOME IN U.S. DOLLARS.**