**Entry Level IT Jobs Cover Letter**

Your Name Here
Address Here
555-555-5555
applicant@email.com

September 1, 2018

Recipient Name Here
Position Here
Institute Name
Address Here
City, Country.

Dear Ms. Y,

I am writing to you today because I am interested in applying for the position of Front-End Web Developer as posted on the careers page of your website. I have a bachelor’s degree in Computer Science and experience with SQL, JavaScript, HTML, CSS, CGI, and Bootstrap. I can use all the Adobe Suite software programs, and I am confident that I can be a beneficial addition to your web development team.

I also have a minor in graphic design, so I have an eye for what a good website should look like. For the past five years I have worked for EndDesign.com, and while I was there, I converted their entire website to Bootstrap. The conversion made it much easier for my colleagues to manage the site.

I have attached my resume so that you can see more of the projects I worked on as well as a list of my certifications. Thank you for your time and consideration. I look forward to speaking with you soon.

(signature hard copy letter)

Your Name Here