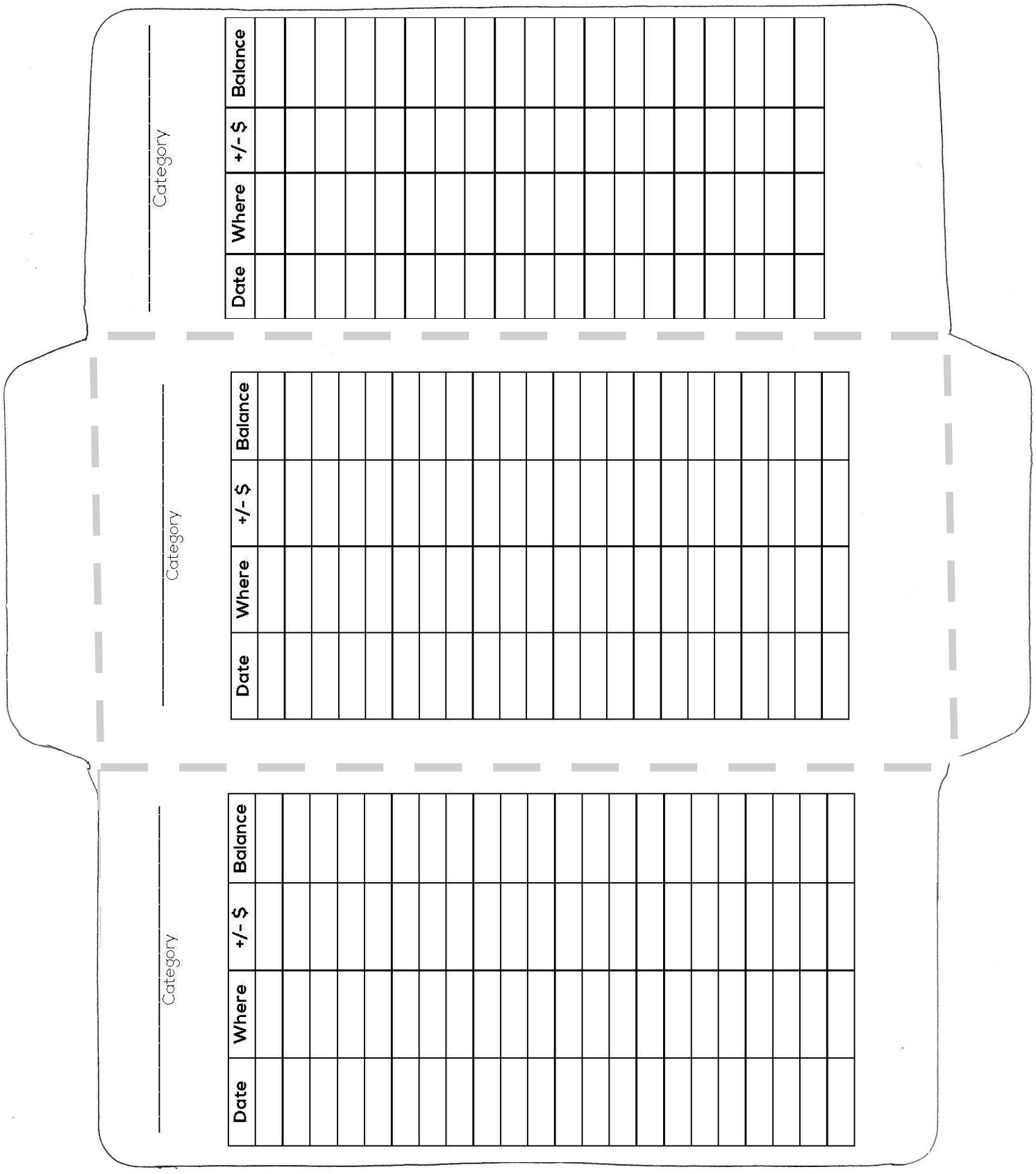

1. Cut out on solid line
2. Fold Along dashed lines
3. Secure with tape or glue