Caption about your family photo.

## Photo here

The purpose of a newsletter is to provide specialized information to a targeted audience. Newsletters can be a great way to communicate with family and friends on a regular basis.

You can tell stories about your life, your children’s activities, your vacations or travel plans, new pets, or whatever you want to tell those closest to you! You can add pictures, too.

You can also find interesting articles and information for your friends to read by accessing the World Wide Web.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Word offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your newsletter, convert it to a Web site and post it.

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# Our Family Newsletter

Newsletter Date | Volume 1, Issue 1

## College approaching for Jeff and Denise

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## Ben graduates from 6th grade!



We’re on the Web!

See us at: Web site address

Family Name

Street Address, Address 2, City, ST ZIP code

Phone – (555) 235-0125

Fax – (555) 235-0125

E-mail address



## Our upcoming plans to travel to Europe for the summer

## Our new puppy has taken over the household

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Caption describing photo or graphic.



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