**Finance Manager Cover Letter**

**James Smith**

123 Main Street, Stateland, ST, 99999

Home: (555) 123-9876 – Cell: (555) 123-9876 – sample.email@livecareer.com

October 31, 20XX

RE: Financial Manager, October 31, 20XX

Dear Hiring Manager,

I am writing to express my interest in your posting for  Financial Manager on the LiveCareer job board. I believe that I have the characteristics that Widget Corp needs and deserves. I know I would make a valuable addition to your company.

I have built a successful career around my aptitude for continuously creating organizational value across various fast-paced environments. My ability to drive seamless operations, rapidly assessing and fulfilling requirements, makes me an ideal candidate. Whether leading schedule coordination, bookkeeping, or financial reporting, I have always delivered strong results. I bring to [company name] a unique depth and diversity of talent from customer service and quality assurance to inventory and project management.

This is only a fraction of the skills that I bring to each of my professional engagements. I am certain that my resume will provide you a greater understanding of my qualifications for this exciting opportunity. I would welcome the chance for an interview to discuss the value I offer your company at your earliest convenience.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

James Sm