**Tia Petersen**

City, State, Zip Code

Home: 000-000-0000

email@email.com

Dear Hiring Professional,

As a highly skilled Foreign Language Teacher, I read your posting for a new Foreign Language Teacher with interest. My experience aligns well with the qualifications you are seeking at Weston Academy, in particular my role as Foreign Language Teacher for Spanish at the New Cityland Public Schools, and I am certain I would make a valuable addition to your organization.

With more than seven years’ experience as a Foreign Language Teacher, I am adept in developing and implementing curriculum, managing classrooms, and helping students advance their understanding of Spanish language and culture. Moreover, while my on-the-job experience has afforded me a well-rounded skill set, including first-rate people and administrative abilities, I excel at:

* Increasing student concentration, participation, and accountability.
* Creating hands-on curriculum to promote interest.
* Designing creative lesson plans and utilizing diverse technology.
* Tutoring and mentoring individual students.

In addition to my experience and personal qualities, I have a solid educational foundation and a passion for teaching. I am extremely enthusiastic about Weston Academy’s focus on cultural immersion and would welcome the opportunity to contribute to your ongoing success as a top learning institution in City, State.

Please review my attached resume for additional details regarding my expertise and career achievements. I will follow up to request an appointment to discuss how my experience and background meets your needs.

Thank you for your time and consideration.

Sincerely,

Tia Petersen