**1 Main Street ,****New Cityland****CA****91010**

**Home:****(555) 322-XXXX****-****example-email@example.com**

**August 05, 20XX**

**Hope****Winters**

**GraphiX Design Co.**

**111 North Quincy Avenue**

**New Cityland,****CA****91010**

**(555) 323-XXX**

**RE: Freelance Graphic Designer**

**Dear Ms. Winters,**

As professional with 5 years' experience in Graphic Design, I excited to submit my application for the available Freelance Graphic Designer position on your team. My unique abilities and history of increasing leadership responsibility specifically suit me for the challenges involved in affecting positive impacts with in this role. Throughout my entire career, I have demonstrated consistent success as a result of my talents for problem solving and collaboration with other freelance graphic designers.

**Please consider the following samples of my experience and skills:**

* A Bachelor of Fine Arts degree from the Doeside Academy of Fine Arts
* Proficiency in Adobe Suite, QuarkXPress Web, CSS, and Word Press
* Measurable success in team coordination and customer care
* Dexterity in visual strategy, layout development, and electronic
* production for both print and digital media

A combination of formal education and comprehensive hands-on experience as a Freelance Graphic Designer will make me an excellent addition to your organization. To further acquaint you with the specifics of my background I am enclosing my resume. I look forward to the chance to meet with your team and to discuss my qualifications in more detail as they apply to this opportunity with GraphiX Design Co.

Thank you for your time and consideration.

**Sincerely,**

**XYZ**