Interview Acceptance Letter Sample

**Subject:** XYZ - Interview Confirmation

Dear XYZ,

Thank you very much for the invitation to interview for the Account Manager position. I appreciate the opportunity, and I look forward to meeting with (interviewer’s name) on June 30th at 9 AM in your (place) office.

If I can provide you with any further information prior to the interview, please let me know.

Best Regards,

Name of the candidate   
Email Id  
Contact no