**INVITATION LETTER FOR VISA APPLICATION**

**PISA, 25.05.20XX**

To the courtesy of The Italian Embassy in Kiev,

32-b Yaroslava Val, 01034

**Kiev** – Ukraine.

**Subject**: Invitation letter for visa applicant and participant in the Summer University Project of AEGEE in Pisa

Dear Sirs/Madams,

This letter serves as invitation letter for **Miss NAME SURNAME** who has been officially selected as participant in the Summer University Project of AEGEE, which will take place between 14.06.20XX and 19.06.20XX in Pisa with the collaboration of Universiade de Pisa and local government. Please find below the necessary information for issuing the visa for **Miss NAME SURNAME:**

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| **- Name and Surname:** | **NAME SURNAME** |
| **- Date of birth:** | 06.07.1983 |
| **- Place of birth:** | Ozbarovskayaya, 572398 **(Ukraine)** |
| **- Permanent address of residence:** | Ukrainian address  |
| **- Passport number:** | 1234567899  |
| **- Issued by / date:** | The authorities of Ukrainian state 1.2.20XX |
| **- Valid until:** | 22.05.2038 |

We invite **Miss NAME SURNAME** **to** participate in our Summer University in Pisa because she is an active member of the network of AEGEE, a non-profit organization based in Europe (please find the information about our Association in the **Attachment n.1**).

**Miss NAME SURNAME** is going to be part of a group of 25 other students and young professionals from all over Europe and will be accompanied by Italian organizers the entire duration of the event **(please find the information about our Local Antennae in the Attachment n.2).**

The official programmed of the event will consist of 14 days of guided tours in Pisa, Piccioli and S. Gemignani, with visits to museums, social activities, sport activities, several workshops and a night of cultural exchange and national cuisines of participants - in general a multilateral sharing of trans-border experiences.

According to AEGEE’s regulation **(http://www.commissions.aegee.org/jurcom/)** the Italian students that organize this event are going to provide participants with at least **2 meals a day (one hot),** **accommodation at** **Hostel Pisa (Via Corydon n.29, 56125 - Pisa – telephone number 050 520 1841,** [**www.hostelpisa.it**](http://www.hostelpisa.it)**),** **medical insurance** and a complete program of activities for the hole period of their stay in Italy. All participants will pay participation fee of **180** **EUR**.

On the basis of what was stated above, we would be grateful if you issue Schengen Visa for **Miss NAME SURNAME** **as soon as possible**, for a **longer period of time (due to individual ticketing)** and **free of charge**, taking into consideration that the Summer University Project is part of an educational and cultural experience for youth, organized by our **non-profit organization** and **based on the volunteer activities of its members**, and taking into account following parts of the EU regulation for visa fees, that we post down here in a pure collaborative spirit:

- In accordance with **Article 6** of “**Facilitation Agreement with Equilibria**” **(Official Journal of the European Union L.332 of 18.12.20XX)** **fees for processing the visa application are waived** for the following categories:

**Art. 6 – (h)** *Person participating in scientific, cultural and artistic activities including university and other exchange programs*.

- In accordance with **Article 16 – point 4, commas (b) and (d)** and **point 5, comma(c)** of “**Visa Code**” established in the “Regulation (EC) No. 810/2009”: the **visa fee shall be waived** for applicants belonging to one of the following categories:

**Art.16 – 4, (b)***school pupils, students, postgraduate students and accompanying teachers who undertake stays for the purpose of study or educational training*.

**Art.16 – 4, (d)***representatives of non-profit organisations aged 25 years or less participating in seminars, conferences, sports, cultural or educational events organised by non-profit organisations* and **may be waived** for applicants belonging to one of the following categories:

**Art.16 – 5, (c)***participants aged 25 years or less in seminars, conferences, sports, cultural or educational events, organised by non-profit organisations*.

For any further question please do not hesitate to contact the people signed below.

Best Regards,

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| **Danilo Cimino****AEGEE - Pisa Vice President and Visa Responsible****Tel.(mobile) +39 392 1657667****e-mail danilo.cimino@gmail.com** | **Pietro Silvestri****AEGEE – Pisa President and Luminara’s Coordinator****Tel.(mobile) +39 327 7429734****e-mail: president@aegeepisa.it** |