**IT Director Cover Letter**

**Name Here**

123 Fake Street, City, State, Zip Code

Home: 000-000-0000 Cell: 000-000-0000

email@email.com

Dear Mr. Last Name,

I am responding to the advertisement placed for a Technology Director for Peace Incorporated. As a professional and experienced Technology Director I have the technical foundation and managerial skills necessary to bring success to any project.

In my current capacity as Technology Director, I manage the technological infrastructure of the administrative manufacturing and logistics divisions of a company of 1200 people. I am an expert at prioritizing company needs and developing policies that allow corporate technology to sustain itself. I have extremely strong resource allocation skills as well as the ability to develop situation reports that can be used to determine the future direction of company technology.

Your organization is preparing an international expansion that is going to require a professional with my background. My extensive experience in maintaining and growing technology for the critical departments in an organization makes me the ideal candidate for the Technology Director position at Peace Incorporated. My dedication and methodical approach will guarantee your organization a successful transition to an international powerhouse.

My background and professional experience make me the right person to join your organization. Please feel free to call me at any time to discuss my qualifications and arrange a personal meeting that fits your schedule.

Sincerely Yours,

Name Here