## **Formal Job Offer Rejection Letter**

To,

Nathan Gregson

Owner, Billy Furniture Store

G-67, west enclave, Manchester road,

Manchester block, Manchester

United Kingdom

Date: 19th May 2014

**Subject:** Job offer rejection letter

Respected Mr. Gregson,

I, Paula Jobs am writing this letter to you in response to the job offer letter which I received on 18thMay 2014. The offer letter was for the position of a sales executive at Billy Furniture Store. I am really sorry, but I cannot accept the offer.

Sir, I am very honored to have received this job offer letter from you but I am rejecting it because I have already been employed by another workplace. Bill Furniture Store is a popular store in Manchester and working here as a sales executive would have been a great opportunity for my career, but I have already confirmed by job acceptance at Mathews Inc and thus cannot accept your offer.

I hope that you will understand my decision and would not hold this against me. I would like to once again thank you for your kind offer and hope to work with you sometime in the future.

Thanking you