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| --- | --- |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Rev. 133EDB2 |
| **LATE RENT NOTICE** | |

Tenant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_

Dear Tenant:

This letter is to inform you that as of the date of this letter, we have not yet received your rent payment for the month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Your rent in the amount of $\_\_\_\_\_\_\_\_\_\_ ( plus a late fee in the amount of $\_\_\_\_\_\_\_\_\_\_) is due immediately.

Payment can be made: (Check one)

In person at the address below between the hours of \_\_\_\_\_:\_\_\_\_\_ AM/PM to \_\_\_\_\_:\_\_\_\_\_ AM/PM: (Check one)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

By mail to the address stated below.

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following payment methods will be accepted: (Check all that apply)  cash  money order

personal check  cashier's check  certified check  wire transfer  other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

If your rent payment remains past due, eviction proceedings against you may be commenced. If you have already sent payment, please disregard this letter.

Sincerely,

Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_