|  |  |
| --- | --- |
| State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   | Rev. 133EDB2 |
| **LATE RENT NOTICE** |

Tenant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_

Dear Tenant:

This letter is to inform you that as of the date of this letter, we have not yet received your rent payment for the month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Your rent in the amount of $\_\_\_\_\_\_\_\_\_\_ ([ ]  plus a late fee in the amount of $\_\_\_\_\_\_\_\_\_\_) is due immediately.

Payment can be made: (Check one)

[ ]  In person at the address below between the hours of \_\_\_\_\_:\_\_\_\_\_ AM/PM to \_\_\_\_\_:\_\_\_\_\_ AM/PM: (Check one)

 [ ]  Monday

 [ ]  Tuesday

 [ ]  Wednesday

 [ ]  Thursday

 [ ]  Friday

 [ ]  Saturday

 [ ]  Sunday

[ ]  By mail to the address stated below.

[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following payment methods will be accepted: (Check all that apply) [ ]  cash [ ]  money order

[ ]  personal check [ ]  cashier's check [ ]  certified check [ ]  wire transfer [ ]  other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

If your rent payment remains past due, eviction proceedings against you may be commenced. If you have already sent payment, please disregard this letter.

Sincerely,

Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_