**Managing Director Cover Letter**

Dear Ms. Last Name,

Having several years of management experience, I am an ideal candidate for the position of managing director with your organization. I can direct department operations in accordance with the company mission and motivate staff members to reach department and organizational goals. The job posting listed required skills such as managing people, budgets, and working with other executives to achieve company goals. I lead a staff of eight people currently, and I believe part of my job is to help them be great at their jobs. To achieve those goals, I act as a mentor, adviser, and manager. I also encourage further career training through seminars, webinars, and continued education with a local school. I foster brainstorming and teamwork and expect staff members to propose creative answers to issues, then give them leeway to implement useful tools and solutions. As a department manager, I develop and propose budgets, contribute to the company budget, and ensure my department runs in an efficient manner and meets its goals. I also chair cross-functional teams to ensure company operations go as planned and to address any issues that may arise. Knowing that this level of management is not an 8 to 5 job, I willingly take on extra duties and responsibilities if needed. Thank you for your consideration. I look forward to meeting with you to discuss my qualifications for this position.

Sincerely,

Name Here