**[Hiring Manager]**

**[Street Address]**

**[Contact Info]**

**Dear Ms. Veronica Stone:**

Having elevated the performance and profitability of diverse organizations through expert alignment of innovative Interactive Graphic Design & marketing strategies, I am writing to offer your company 10 years of experience in creative development/leadership of promotional campaigns.

Currently a Freelance Graphic Design professional, I offer a proven ability to conduct creative analysis and design best-fit solutions for multi-faceted campaigns including interactive media, web design, digital photo manipulation and web development. I’ve assisted clients from all backgrounds and industries to design and implement thoughtful and impactful Branding tools to help grow their business.

I am adept at listening to client’s needs, then analyzing and implementing the best designed solution. Please accept this letter and enclosed resume as an introduction to my skills and background. For a more detailed presentation of my offerings, feel free to contact me at your earliest convenience to schedule a conference. Thank you in advance for your consideration and I look forward to our conversation.

**Sincerely,**

**XYZ**