**PHONE INTERVIEW THANK YOU EMAIL TEMPLATE**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

Thank you so much for conducting a phone interview with me today for the position of Controller. I enjoyed learning more about (company name here) and greater details about the position. I also appreciated the opportunity to share an overview of my educational background, accounting experience and qualifications. I have every confidence that my knowledge and expertise in preparing financial statements and budgets, processing data, and preparing taxes will allow me to make a valuable contribution to your company.

Thank you again for the phone interview. I look forward to our second call next week.

Best regards,

(YOUR NAME HERE)