Subject: Thank you for the [Job Title] position interview on [date]

Dear [Mr./Ms. Last Name]:

Thank you very much for your time today [or yesterday or the date] to interview me for the position of [job title]. I appreciate the opportunity to learn more about this job, to meet you and [names of other interviewers], and to see your facility [or offices, location, whatever is appropriate].

[Reference anything you said that seemed important to the interviewer, like: As we discussed, I find the technology related to using cloud computing fascinating and an amazing opportunity for the future, but security is also a major concern. Keeping XYZ Company's information safe would be a top priority for the person in this job, and I would love to dig deeply into the protective technologies, as well as the threats, to avoid future problems.]

[Reference the "connection" you may have made, like: I enjoyed finding someone else who attended XYZ College and also roots for the hockey team. Hope they make the NCAA Division finals next year!]

As we discussed, I have [months or years] of experience with [technology, tools, or qualification you have that seemed most important in the interview]. With my background and experience, I believe that I could become a contributor to your team very quickly.

I am excited about this opportunity to join [organization name]. Please do not hesitate to email or call me if you have any questions or need any additional information.

I look forward to hearing from you [whenever they said they would be in touch or in 10 days if they didn't give you a date].

Best regards,

[Your name]

[ Your job title or tagline, like "eCommerce Customer Support Specialist"]

[LinkedIn Profile URL]

[Phone number -- not your work number if you are employed]