# PTA AGENDA

Your School PTA Meeting

Date | time Date | time | Meeting called by Name

# Board members

Name, Title 1 | Name, Title 2 | Name, Title 3 | Name, Title 4 | Name, Title 5 | Name, Title 6 | Name, Title 7 | Name, Title 8 | Name, Title 9 | Name, Title 10 | Name, Title 11 | Name, Title 12 | Name, Title 13

|  |  |  |
| --- | --- | --- |
| Time | Item | Owner |
| Time | Welcome | Owner 1 |
| Time | Old business and approval of last meeting’s minutes | Owner 2 |
| Time | Vote on new Secretary | Owner 3 |
| Time | Discuss parent openings on advisory committees - any response from newsletter? | Owner 4 |
| Time | Vote on proposed Budget | Owner 5 |
| Time | Principal's Report | Owner 6 |
| Time | Break | Owner 7 |
| Time | New BusinessA. Recap of Back to School Night – Erik AndersenB. Parent Education Programs – Rachel Valdez, school counselorC. Teacher grants application process – Laura Giussani, Oakdale Schools Foundation | Owner 8 |
| Time | Committee ReportsA. Membership, AngelaB. Volunteers, ErikC. Newsletter, DeanD. Computer Support, Terry | Owner 9 |
| Time | Announcements | Owner 10 |
| Time | Adjournment | Owner 11 |