**Actions for Pursuing Strategy**

**RACI (Responsible/Approve/Consults/Informed)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Item/Description | Name | Name | Name | Name | Name | Name | Name | Name | Name | Name |
| Develop Strategy  * Establish approach * Set Priorities * Develop Action Plan * Completed Strategy | I | C | I | R | I | I | I | C | I | C |
| **Establish Core Team**   * Define Purpose * Define time commitments * Define Roles & Responsibilities * Identify necessary skills * Identify technical support resources * Identify core team members * Core Team Established | C | I | R | C | I | I | I | C | C | C |
| Establish Extended Team  * Define Purpose * Define time commitments * Define Roles & Responsibilities * Identify necessary skills * Identify technical support resources * Identify extended team members * Extended Team Established | I | R | I | I | I | I | I | I | I | I |
| Pilot and Validate Policies & Standards  * Introduce Policies & Standards * Develop Communication Plan * Identify Initial Business Audience * Schedule Information Sessions * Travel Arrangements * Publish Standards and Policies | C | C | I | I | I | I | R | I | I | C |
| Improve Policies, Standards & Processes  * Gather Feedback * Analyze Feedback * Modify/Change Policies & Standards * Update Library * Communicate Changes * Provide Training as Needed |  |  |  |  |  |  |  |  |  |  |