



THE UNIVERSITY OF
CHICAGO

PETTY CASH RECEIPT

NO. _____

DATE _____

PAY TO: _____ \$ _____

BUSINESS PURPOSE/DESCRIPTION: _____

| FAS ACCOUNT (10 DIGIT) | AMOUNT | AUTHORIZED BY | DATE |
|------------------------|--------|---------------------|-------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | RECIPIENT SIGNATURE | DATE |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| TOTAL | _____ | | |



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