Congratulations {first name}!

Through this [recognition program](http://www.terryberry.com/programs.aspx) your efforts in the workplace are rewarded with beautifully crafted awards from which you can select.

People are and will always be our greatest asset. Your abilities and contributions are an important key to the success of our entire operation. Take a moment to reflect upon your accomplishments and take pride in knowing that you are an important member of our team.

Thank you again for your loyal support.

Sincerely,

CEO